

# InterpreterPrep.com-Terms and Conditions of Use of Website

1) **ACCEPTANCE OF TERMS:** You agree to comply and be bound by the following terms and conditions of use which-together with our privacy policy-govern InterpreterPrep.com's relationship with you in relation to this website. The terms of use may be amended from time to time with or without notice to you. In addition, if you are using a particular service on this website or accessed via this website, you will be subject to any rules or guidelines applicable to those services and they will be incorporated by reference within these terms of use. The content of the pages of our web site is for your general information and use only. It is not meant for medical or legal advice. If you disagree with any part of these terms and conditions please do not use our website. The term "us" or "we" refer to the owner of the website under the domain name:

www.interpreterprep.com. The term "you" refers to the user or viewer of our website.

2) **DESCRIPTION OF SERVICE:** This website and the services provided to you on and via this web site are provided on an "as is" basis. You agree that we reserve the right to modify or discontinue provision of this website at any time, without notice and without liability towards you. We will not be held responsible or liable for timeliness, removal of information, failure to store information, inaccuracy of information or improper delivery of information. You are responsible for obtaining access to the service and that access may involve third-party fees (such as internet service provider or airtime charges). You are responsible for those fees, including those fees associated with the display or delivery of advertisements. In addition, you must provide and are responsible for all equipment necessary to access the service. The content of the pages is subject to change without notice.

## **-ENROLLMENT:**

A) If you have enrolled in Interpreter Prep's 40 HOUR Prep Course or Interpreter Prep's ORAL Prep Course, you will be provided with access to the paid content on this website for the duration of the course (two months). After that period of time your enrollment will expire and you will no longer be able to access paid content on our website. Additional access time can be purchased.

B) If you have enrolled in Interpreter Prep's 40 HOUR FIT Course or Interpreter Prep's NBCMI WRITTEN EXAM Prep Course, you will be provided with access to the paid content on this website for the duration of the course (two months). After that period of time your enrollment will expire and you will no longer be able to access paid content on our website. Additional access time can be purchased. Please note that although Interpreter Prep's NBCMI WRITTEN EXAM Prep Course and Interpreter Prep's ORAL Prep Course are useful tools to prepare candidates to take interpreting exams they do not satisfy the Interpreter 40 Hour Education prerequisite required by the NBCMI or CCHI as they include less than 40 hours of instruction so they should not be taken for that purpose.

## **-LIVE CLASSES:**

If you have enrolled in Interpreter Prep's 40 HOUR Prep Course, you will be given access to our live classes which will be taking place in our "virtual classrooms" via [www.skype.com](http://www.skype.com). For this you will need to create a Skype account. You are responsible for the creation of said account and for learning how to use Skype. You will be provided with the Skype contact information and the necessary instructions to access your "virtual classroom" for the live classes via email before the start of the course. You will need to add said contact information to your Skype contacts on your Skype account to gain access to the live classes. You will have access to a total of 24 live online classes. Each class will last approximately 90 min. You will generally have 3 classes per week.

Some week/s you may have less than 3 classes due to national holidays or scheduling reasons. Your access to the live online classes begins on the first scheduled day of class and ends after the date of last scheduled class. **We may cancel a live online class at any time without warning.** Every effort will be made to provide you with a 24 hours' notice (via email) that a class has been cancelled. In the unlikely event that a class be cancelled, please log on for your next scheduled class as usual. A new date will be set up to make up for the cancelled class. You will be notified of the new date by email.

You also agree that the live classes may be recorded and later uploaded to our website (or another website) for you to review at your convenience. You will be able to review the class recordings during the term of enrollment. In these recordings your voice will be recorded along with the instructor's voice and be audible in the recordings. You will only be identified by your first name in the live classes to protect your privacy. At the beginning of each class you will be notified before the recording begins and will be given a chance to log off if you decide you do not wish to be recorded. Refund will be issued if desired according to the terms stated in our refund policy (please see refund policy). These recordings of the live online classes on Skype are property of InterpreterPrep.com. We reserve the right to keep these recordings for quality and training purposes, to use them as training materials or to delete them. InterpreterPrep.com is not affiliated with Skype. Skype is a trademark of Skype Technologies SA.

**-TRAINING MATERIALS:** you will be provided with access to multimedia materials on our web site such as PDF guides and audio recordings and video presentations. Please download the PDF guides for their study. There are additional training materials which you will need if you enrolled in Interpreter Prep's 40 HOUR Prep Course or Interpreter Prep's ORAL Prep Course or Interpreter Prep's 40 HOUR FIT Course which are not included/ covered by your enrollment fee. You are responsible for obtaining or buying these training materials. We will indicate which textbook/s we are currently recommending on our homepage. A link will be provided on our homepage that will redirect you to the website of the textbook's author. You may purchase said textbook at said website. We are not responsible for any issues that arise from your use of said website or between you and the author/seller of said textbook. You are not obligated to buy the textbook from the author/seller's website. You may opt to buy textbook/s from another seller, another website at your discretion. **If you enroll in Interpreter Prep's NBCMI WRITTEN EXAM Prep Course please do not buy the Interpreter's Rx as book is in SPANISH and not intended for language-neutral training.**

**-CERTIFICATE OF COMPLETION :**

A) If you have enrolled in Interpreter Prep's NBCMI WRITTEN EXAM Prep Course, a certificate of completion (15 hours of Instruction) will be given, upon request, after having studied all modules, passed 75% of the module quizzes and passed our final exam (passing score: 70%).

B) If you have enrolled in Interpreter Prep's ORAL Prep Course, a certificate of completion (30 hours of Instruction) will be given, upon request, after you have passed our final exam (passing score: 70%).

C) If you have enrolled in Interpreter Prep's 40 HOUR Prep Course or Interpreter Prep's 40 HOUR FIT Course, upon completing the required classes, having studied all modules, passed 75% of the module quizzes and passed the final exam (passing score: 70%), you will be issued a certificate of completion. The certificate may be used to fulfill the NBCMI or CCHI' s 40 hour Interpreter Education prerequisite. **This certificate does not make you a certified medical interpreter.** InterpreterPrep.com is not a certifying body but a prep course.

The certificate will be sent to you as a word document file via email to the email address you provide us for that purpose. You may print the file on paper if you need a herd copy of the

certificate. We do not provide paper copies of certificates of completion.

3) **YOUR RESPONSABILITIES AND OBLIGATIONS:** In consideration of your use of the service, you represent that you are of legal age to form a binding contract and are not a person barred from receiving services under the laws of the United States of America or other applicable jurisdiction. In order to use this website or certain parts of it, you will be required to enroll for our course/s on this website; in this case, you agree to provide truthful information when requested and-if a minimum age is required for eligibility to enroll-you undertake that you are at least the required age. By enrolling you explicitly agree to the site's Terms of use, including any amendments made that are published herein. If you provide any information that is untrue, inaccurate, not current or incomplete, InterpreterPrep.com has the right to suspend or terminate your enrollment and refuse any and all current or future use of the service (or any portion thereof).

4) **REGISTRATION AND PASSWORD:** you are responsible for maintaining the confidentiality of your password. You will be responsible for all the usage of your password to access our website whether authorized or not authorized by you. You agree to immediately notify us of any unauthorized use of your password. You are not to share your password with others.

5) **MEMBER CONDUCT:** you understand that all information, data, text, software, music, sound, photographs, graphics, video, messages, tags, or other materials, whether publicly posted or privately transmitted ("Content"), are the sole responsibility of the person from whom such Content originated. This means that you, and not Interpreterprep.com, are entirely responsible for all Content that you email or transmit to other users. You understand that you may be exposed to Content that you may consider offensive, indecent, or objectionable. Under no circumstances will InterpreterPrep.com be liable in any way for any Content, including, but not limited to, any errors and omissions in any Content, or any loss or damage of any kind incurred as a result of the use of any Content posted, emailed, transmitted or otherwise made available.

You agree to not:

- email, transmit or otherwise make available any Content that is unlawful, harmful, threatening, abusive, harassing, tortious, defamatory, vulgar, obscene, libelous, invasive of another's privacy, hateful or racially, ethnically or otherwise objectionable; pornographic, designed to interfere with or disrupt the operation of this web site or any service provided, infected with a virus or other destructive or deleterious programming routine; giving rise to civil or criminal liability; or in violation of applicable local, national or international law;

- harm minors in any way;

- impersonate or misrepresent your association with any person or entity; forge or otherwise seek to conceal or misrepresent the origin of any content provided by you;

- collect or harvest any information about other users;

- provide or use this website to provide any content or service in any commercial manner, or in any manner that would involve junk mail, spam, chain letters, pyramid schemes or any other form of unauthorized advertising or commerce; promote or operate any service or content without prior written consent;

- provide any content that may give rise to InterpreterPrep.com being held civilly or criminally liable, or that may be considered a violation of any local, national or international law, including-but not limited to-laws relating to copyrights, trademarks, patents, or trade secrets;

- email, transmit or otherwise make available any Content that you do not have a right to make available under any law or under contractual or fiduciary relationships (such as inside information, proprietary and confidential information learned or disclosed as part of employment relationships or under nondisclosure agreements).

- interfere with or disrupt the Service or servers or networks connected to the service, or disobey

any requirements, procedures, policies or regulations of networks connected to the Service;  
-“stalk” or otherwise harass another.

6) **INDEMNITY:** you agree to indemnify and hold InterpreterPrep.com harmless from any claim or demand, including reasonable attorney's fees, made by any third party due to or arising out of Content you email submit, transmit or otherwise make available, or due to your violation of the Terms and Conditions of Use of the Website, or your violation of any rights of another.

7) **MODIFICATIONS TO SERVICE:** InterpreterPrep.com reserves the right at any time and from time to time to modify or discontinue, temporarily or permanently, the Service (or any part thereof) with or without notice. You agree that InterpreterPrep.com shall not be liable to you or any third party for any modification, suspension, or discontinuance of the Service for any reason.

8) **TERMINATION:** you agree that InterpreterPrep.com may, at its sole discretion and without prior notice, immediately terminate your enrollment, deny access to any and all associated Content entered by you or related parties, and deny access to the Service for reasons that include, but are not limited to: (a) breaches or violations of the Terms and Conditions of Use of the Web Site or other incorporated agreements or guidelines; (b) requests by law enforcement or other government agencies; (c) a request by you (self-initiated enrollment termination); (d) discontinuance or material modification to the Service (or any part thereof); (e) unexpected technical or security issues or problems; (f) extended periods of inactivity; (g) engagement by you in fraudulent or illegal activities; and/or (h) nonpayment of any fees owed by you in connection with the Services. Termination of your enrollment includes: (a) removal of access to all offerings within the Service, (b) deletion of your password and (c) barring of further use of the Service. Further, you agree that Interpreterprep.com shall not be liable for any such termination of your account, any associated email address, or access to the Service.

9) **LINKS:** the Service may provide, or third parties may provide, links to other websites or resources. Because InterpreterPrep.com has no control over such websites and resources, you acknowledge and agree that InterpreterPrep.com is not responsible or liable for any content, advertising, products, or other materials on or available from such sites or resources. You further acknowledge and agree that InterpreterPrep.com shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with use of or reliance on any such content, goods or services available on or through any such site or resource.

10) **RESERVATION OF RIGHTS:** InterpreterPrep.com reserves all rights, including-but not limited to-any and all copyrights, trademarks, patents, trade secrets, and any other proprietary right that InterpreterPrep.com may have in respect to this website, its content and goods and services that may be provided. The use of these rights and property requires the prior written consent from us. By making services available to you, InterpreterPrep.com is not providing you with any implied or express licenses or rights and you will have no rights to make any commercial use of this website or provided services without prior written consent from us.

11) **COPYRIGHT INFRINGEMENT:** All the material included in this website is **copyrighted**. You may not copy, by using any means, any of the material included in this website. InterpreterPrep.com aggressively prosecutes any individual who does not abide by the copyright statutes. You may print or download 1(one) copy of each PDF guide for your personal and non-commercial use only. You may not forward the content of the PDF guides or any other materials to third parties without written permission. You may not, except with our express written permission, distribute or commercially exploit the content. Nor may you transmit it or store it in any other website or other form of electronic retrieval system.

12) **APPLICABLE LAW:** You agree that these Terms of Use and any dispute arising out of your use of

this website or products or services provided will be governed by and construed in accordance with the laws of the State of California, USA. If any part of these Terms of Service is determined to be invalid or unenforceable pursuant to applicable law, then the invalid or unenforceable provision will be deemed superseded by a valid, enforceable provision that most closely matches the original provision and the remainder of the Terms of Use will remain valid and applicable; The failure of either party to assert any right under these Terms of use will not be considered to be a waiver of that party's right, and the said right will remain in full force and effect; You agree that any claim or cause of action arising from or relating to your access or use of this in website or its services must be filed within 1 (one) year after such claim or cause arose or accrued or the such claim or cause of action will be irrevocably waived; Your agreement to these Terms of Service constitutes the entire agreement between you and InterpreterPrep.com with respect to this website and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral or written, between you and InterpreterPrep.com with respect to this website; A printed form of these Terms of Use and of any notice given in electronic form shall be admissible in judicial or administrative proceedings based upon or relating to this agreement to the Terms of Use to the same extent and subject to the same conditions as other business documents and records originally generated and maintained in printed form.

### 13) DISCLAIMER

-Language proficiency is not assessed on InterpreterPrep.com. We assume that you are proficient in English and in the Target language. **You are responsible for meeting the language proficiency prerequisites as established by the certifying body whose medical interpreting exams you are planning to take.** You can obtain information on all prerequisites for medical interpreting exams by visiting the corresponding certifying body's website ([www.certifiedmedicalinterpreters.org](http://www.certifiedmedicalinterpreters.org), [www.cchicertification.org](http://www.cchicertification.org) or other).

-InterpreterPrep.com is not a language course. **We do not teach English or any other language.** We teach interpretation techniques, medical terminology and other related subject matter.

- We provide training in the modes of: consecutive and simultaneous interpretation and sight translation.

-Our training course is tailored to suit the needs of individuals who wish to take the medical interpreting exams offered by the National Board of Certification for Medical Interpreters (NBCMI) and the Certification Commission for Healthcare Interpreters (CCHI).

-**Results may vary** : as with any product or service, results may vary. Although we consider InterpreterPrep.com to provide a high quality training in medical interpreting, some may find that they require a longer or more comprehensive course to suit their particular training needs. **WE ENCOURAGE ALL PROSPECTIVE ENROLLEES TO REVIEW ALL MEDICAL INTERPRETING TRAINING OPTIONS AVAILABLE TO THEM BEFORE DECIDING TO ENROLL. We cannot guarantee that you will pass any particular exam.**

-**You are responsible for having and maintaining your own computer and internet access.** As this course is an online course it cannot be taken without an active internet connection. **We recommend that you access the website via a high speed internet connection.** We are not responsible or liable if you are unable to access our website due to technical difficulties with your internet connection or your computer not working. **We do not recommend using a public "Wi-Fi" connection to access our website** such as ones available in public libraries or other public places

## InterpreterPrep.com-Refund Policy

Interpreter Prep courses come with a 15-day money back guarantee. Here's how it works: if for any reason you are not satisfied with a training course, send us an email ([interpreterprep@gmail.com](mailto:interpreterprep@gmail.com)) requesting a full refund. Your email must be dated no later than the 15 days after the date on which your course became active or you first used the passwords to access the course materials. We will process your refund within 30 calendar days.

**NO REFUNDS AFTER THE 15 DAY TRIAL PERIOD HAS CONCLUDED. No refunds on course textbook. This Refund policy does not apply to: Interpreter Prep's PRACTICE WRITTEN EXAM, Interpreter Prep's REVIEW SESSION for NBCMI/CCHI ORAL EXAMS or Interpreter Prep's CONTINUING EDUCATION WORKSHOPS which are non-refundable.**

## InterpreterPrep.com-Privacy Policy

Our Privacy Policy is designed to assist you in understanding how we collect and use the personal information you provide to us and to assist you in making informed decisions when using our site and our products and services.

**What Information Do We Collect?**

When you visit our website you may provide us with two types of information: personal information you knowingly choose to disclose that is collected on an individual basis and website use information collected on an aggregate basis as you and others browse the site.

### 1. Personal Information You Choose to Provide

**Registration Information**

You will provide us information about yourself, your firm or company, and your practices when you purchase Interpreter Prep products and services, register for email alerts.

**Email Information**

If you choose to correspond with us through email, we may retain the content of your email messages together with your email address and our responses.

### 2. Website Use Information

Similar to other commercial websites, this site utilizes a standard technology called "cookies" (see explanation below, "What Are Cookies?") and Web server logs to collect information about how this site is used. Information gathered through cookies and web server logs may include the date and time of visits, the pages viewed, time spent at this site, and the websites visited just before and just after our site. We, our advertisers and ad serving companies may also use small technology or pieces of code to determine which advertisements and promotions users have seen and how users responded to them.

**How Do We Use the Information That You Provide to Us?**

Broadly speaking, we use personal information for purposes of administering and expanding our business activities, providing customer service and making available other products and services to our customers and prospective customers. Occasionally, we may also use the information we collect to notify you about important changes to this website, new services and special offers we think you will find valuable. You may notify us of your desire not to receive these offers by writing us an email.

## What Are Cookies?

A cookie is a very small text document, which often includes an anonymous unique identifier. When you visit a website, that site's computer asks your computer for permission to store this file in a part of your hard drive specifically designated for cookies. Each website can send its own cookie to your browser if your browser's preferences allow it, but (to protect your privacy) your browser only permits a website to access the cookies it has already sent to you, not the cookies sent to you by other sites. Some of our business partners (e.g., advertisers) use cookies that originate from their sites. We have no access or control over those cookies.

## How Do We Use Information We Collect from Cookies?

As you use this website, the site uses its cookies to differentiate you from other users. In some cases, we also use cookies to prevent you from seeing unnecessary advertisements or requiring you to log in more than is necessary for security. Cookies, in conjunction with our web server's log files, allow us to calculate the aggregate number of people visiting this site and which parts of the site are most popular. This helps us gather feedback in order to constantly improve this site and better serve our customers. Cookies do not allow us to gather any personal information about you and we do not generally store any personal information that you provided to us in your cookies.

## Sharing Information with Third Parties

The information we collect is used to improve the content of this site and the quality of our service, and is not shared with or sold to other organizations for commercial purposes. That being said, your information could be shared under the following circumstances:

We use third parties to facilitate our business, including, but not limited to, sending email and processing payments. In connection with these offerings and business operations, these third parties may have access to your personal information for use in connection with those business activities.

As we develop our business, we may buy or sell assets or business offerings. Customer, email, and visitor information is generally one of the transferred business assets in these types of transactions.

We may also transfer such information in the course of corporate divestitures, mergers, or any dissolution.

If it becomes necessary to share information in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of our Terms of Service, or as otherwise required by law.

## Notice of New Services and Changes

Occasionally, we may also use the information we collect to notify you about important changes to this website, new services, and special offers we think you will find valuable. As our customer, you will be given the opportunity to notify us of your desire not to receive these offers by clicking the unsubscribe link contained in each such email.

## How Do We Secure Information Transmissions?

Email is not recognized as a secure medium of communication. For this reason, we request that you do not send private information to us by email. Some of the information you may enter on this site may be transmitted securely via Secure Sockets Layer SSL, 128 bit encryption services. Pages utilizing this technology will have URLs that start with HTTPS instead of HTTP.

## Certain Disclosures

We may disclose your personal information if required to do so by law or subpoena or if we believe that such action is necessary to (a) conform to the law or comply with legal process served on us or affiliated parties; (b) protect and defend our rights and property, our site, the users of our site, and/or our affiliated parties; (c) act under circumstances to protect the safety of users of our site, us, or third parties.

#### What About Other Websites Linked to This Site?

We are not responsible for the practices employed by websites linked to or from our site nor the information or content contained therein. Often links to other websites are provided solely as pointers to information on topics that may be useful to the users of our site. Please remember that when you use a link to go from our site to another website, our Privacy Policy is no longer in effect. Your browsing and interaction on any other website, including sites which have a link on our site, is subject to that website's own rules and policies. Please read over those rules and policies before proceeding.

#### Your Consent

By using this site you consent to our collection and use of your personal information as described in this Privacy Policy. If we change our privacy policies and procedures, we will post those changes on this site to keep you aware of what information we collect, how we use it and under what circumstances we may disclose it here.